

Essential Questions to Ask Your Wedding Venue

(Free Checklist)

Take this checklist with you on every venue tour to ensure you cover all the important details. Use the space provided to jot down notes and compare your options so you can find the perfect place for your special day.

The Basics

- ☐ What dates are available in our preferred season?
- ☐ What is the venue's capacity for seated and standing events?
- ☐ Are there any restrictions on décor, music, or timing?
- ☐ What is included in the rental fee (tables, chairs, linens, etc.)?
- ☐ Do you have a list of preferred vendors, or can we bring our own?

Amenities and Services

- ☐ Is there on-site parking available for guests? Is it free?
- ☐ Do you provide on-site coordination or a day-of coordinator?
- ☐ Are there dressing rooms or suites for the wedding party?
- ☐ Do you offer catering services, or can we bring in an outside caterer?
- ☐ Are there accommodations for guests with disabilities?

Technology and Modern Conveniences

- ☐ Do you offer Wi-Fi for guests and vendors?
- ☐ Is there built-in AV equipment for speeches, music, or slideshows?
- ☐ Do you offer a planning portal for our wedding website, seating chart, and more?
- ☐ Can we do a virtual tour of the venue before booking?
- ☐ Do you have a backup plan for outdoor weddings in case of bad weather?

Financial and Contractual Details

- ☐ What is the deposit amount, and when is the final payment due?
- ☐ What is your cancellation or rescheduling policy?
- ☐ Are there any additional fees (cleaning, overtime, etc.) we should know about?
- ☐ Do you require event insurance, and can you recommend a provider?
- ☐ What is your policy on refunds if something unexpected happens?

Personalization and Flexibility

- ☐ Can we customize the layout or floor plan of the venue?
- ☐ Are there any restrictions on cultural or religious ceremonies?
- ☐ Can we schedule a rehearsal or walkthrough before the wedding day?
- ☐ Are there options for outdoor and indoor ceremonies/receptions?
- ☐ Do you allow pets on-site for the ceremony or photos?

The Intangibles

- ☐ How many weddings do you host per day or weekend?
- ☐ Can we meet the staff who will be working on our wedding day?
- ☐ What is your policy on noise levels and curfews?
- ☐ Do you have any testimonials or reviews from past couples?
- ☐ What sets your venue apart from others in the area?

This checklist is brought to you by Seated With Love. We help venues provide couples with an all-in-one planning portal to simplify everything from your wedding website to your seating chart. Ask your venue if they offer a modern planning solution and [learn more about the Seated With Love planning portal](#).